Part B – Traffic Control Equipment (STCE)

Level Application

Part B

Application Instructions

This **Part B** including the attached spreadsheet and supporting documents must be submitted together with Part A of the application.

**Part B** of the application includes:

* + Prequalification Level information, including minimum requirements
  + Excel Spreadsheet (Link to the spreadsheet is at the end of this document)

Document Requirements

* Applications will only be considered where all the requirements of the Part A and Part B applications forms are completed
* Applications will only be considered where the minimum eligibility criteria are satisfied and include supporting documentation to demonstrate the competencies outlined.
* Supporting documents must be in English.
* Supporting documents must not have any redacted sections.

***Applications that do not comply with the requirements outlined in Part A   
and Part B including the required supporting material requested,   
will not be considered.***

Submitting your application

* Upload your application (Part A and Part B), including the spreadsheet and supporting documents to a cloud storage service and email the link to [prequal@transport.vic.gov.au](mailto:prequal@transport.vic.gov.au)

***\*\* Applications will only be accepted from cloud based storage services***

* Ensure the link has no expiry date, no password protection and full download rights have been granted.

**Part B**

**Traffic Control Equipment (STCE) Level**

About this Level

Prequalification at this level covers all works associated with the installation and maintenance of DTP’s on-road electrical devices, freeway detection devices, and other specialist ITS devices. It includes works associated with the installation and maintenance of:

* Electronic signage
* Vehicle detection systems.
* Environmental detection systems.
* Related transmission equipment.
* Conduits and pits.
* Electrical and communication cabling and housing.
* Associated civil works.

Devices covered by this level of prequalification include:

|  |  |
| --- | --- |
| o   Electronic speed limit signs. | o   Ice warning systems. |
| o   Lane use signs. | o   Loop based Freeway data stations. |
| o   Ramp control and metering signs. | o   TIRTL data station (Installation only). |
| o   Variable message signs. | o   Related transmission equipment. |
| o   Drive time signs. | o   4/5G modems. |
| o   Advanced warning signs. | o   Electrical Distribution cabinets. |
| o   Hazard warning signs. | o   ITS Field cabinets. |
| o   Over height detection systems. | o   Stand-alone Bluetooth data stations. |
|  | o   Freeway help phones and related distribution and termination equipment (mobile network only). |

Areas of Competency

Applications of nominated representatives must demonstrate the following areas of competency:

* Suitably qualified
* Competency in all areas off works for the installation and maintenance of the list of equipment noted in the description of works.

Prerequisites

Prerequisites apply for:

* Any devices covered by this prequalification that are attached to traffic signals, the contractor must also hold STS prequalification.

Renewal

Prequalification must be renewed every (3) years or in the event you experience significant changes in your company, such as your nominated individual representative leaving your company. Failure to advise the department of changes may result in your application being rejected or prequalification being removed.

## Minimum Requirements

## Maintain a minimum of (2) two, permanent, full-time employees. Nominated employees must be permanent, full-time employees of the company. Part time employees or sub-contractors will not be accepted.

## Nominated employees must have a minimum of (3) three years (within the last six years) of relevant experience1 installation and maintenance works associated with DTP’s on-road electrical devices, freeway detection devices, and other specialist ITS devices

## Nominated employees must be licensed in accordance with Energy Safe Victoria requirements carrying out electrical works.

* Nominated employees must be licensed in accordance with Australian Communications & Media Authority (ACMA) requirements.
* Possess the skills to configure, test, and fault find modems and routers.
* 1.*‘Relevant field experience’ is defined as having worked ‘in the field’, ‘on the tools’, as an electrician/technician, within the area of competency applied for, for the minimum number of years specified. Evidence must be provided that each nominated employee has spent a minimum of 80% of their time in the field working as an electrician or technician in the nominated area of competency. Experience must be obtained while working for a company that holds current pre-qualification in the relevant category.*
* Maintain a secure, suitable size lockable depot in Victoria for the purpose of storing goods and equipment relevant to the works.
* Maintain an office, that is serviced during business hours for the purpose of receiving and relaying works instructions.
* Maintain on-call, at all times, supporting personnel and facilities to effect installation, maintenance and repair works on on-road electrical devices.
* Operate a minimum of two suitable vehicles that are equipped to readily undertake regular work activities that are fitted with flashing amber lights.
* Maintain a communication system which enables direct communication between the company office or base, with field personnel and Department of Transport and Planning (DTP).
* Applicants must complete and pass the included questionnaire.
* For prequalification reviews, previous satisfactory performance on on-road electrical devices equipment works as described by nominated, and other referees.

## Spreadsheet

Please complete the Part B Spreadsheet linked below.

